

# Sri Sathya Sai Baba Center of Ottawa – Carleton

*"Selfless Service Saturated with Love."*

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## Guidelines for Privately Sponsored Events at the Sai Temple

I, \_\_\_\_\_ (name of the sponsor) the undersigned, confirm that I am attending once a month Group devotional programme organized by the Sai Temple and am following most of the nine points code of conduct.

If YES \_\_\_\_\_ go to section A;

If NO \_\_\_\_\_ go to section B

### Section A

1. In the event the host uses the facilities in the basement, which may include the kitchen and/or the dining hall, he/she is required to pay a minimum charge of \$600, plus a refundable cleaning deposit of \$100.
2. In the event of a marriage ceremony conducted in the center, the minimum charge is \$2000 plus a refundable cleaning deposit of \$200.

### Section B

3. In the event the host uses the facilities in the basement, which may include the kitchen and/or the dining hall, he/she is required to pay a minimum charge of \$1000, plus a refundable cleaning deposit of \$200.
4. In the event of a marriage ceremony conducted in the center, the minimum charge is \$5000, plus a refundable cleaning deposit of \$500.

### Applicable for both Sections A and B

5. The sponsor agrees to take total responsibility towards the cleaning and tidying up of the kitchen, utensils, plates, cutlery etc., as well as the dining hall, tables and chairs. The host agrees to vacate the premises by 10:30 p.m.
6. The sponsor will supply the paper napkins, cleaning supplies, etc.
7. To get prior access to the facility such as decoration, cooking etc., the sponsor will arrange for a mutually convenient time with the president/delegate to obtain access to the facilities. No separate key will be issued.
8. The sponsor agrees to abide by the Rules and Regulations of the Sai Temple at all times. No alterations of the altar are permitted and observing silence in the prayer hall is critical. A devotional atmosphere should be maintained and unrighteous activities should be avoided throughout the facilities (including building and parking lot).
9. Devotees can host private Bhajans, and distribute Prasaadam in the foyer, at no charge with prior approval.

I/We am/are in Agreement with the above terms and conditions.

Date of Event: \_\_\_\_\_ Full Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Centre President: \_\_\_\_\_